

Executive Committee Meeting Minutes – Monday, April 14, 2003

Chairman Dwyer called the meeting to order at 8:31 a.m. and led the Committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Kenneth Herro, Walter Kolb, Richard Manke, Duane Paulson and Duane Stamsta. Chairman Dwyer left at 8:35 a.m. to attend to county business.

Also Present: County Board Chief of Staff Lee Esler, Legislative Advisor David Krahn, Legislative Advisor Mark Mader, UW Extension Director Marcia Jante, Senior Financial Analyst Andy Thelke, Judge Kathryn Foster, Clerk of Courts Caroline Evenson, Jail Administrator Mike Giese, Supervisor Kathleen Cummings, Criminal Justice Coordinator Michelle Cyrulik, Office Services Coordinator Windy Jicha and Consultant Bob Gibson.

Chair Comments

Dwyer said that he would be attending a PPAC meeting in Madison today. Vice Chair Manke will handle the meeting in Dwyer's absence.

Supervisors Kolb and Herro arrived at 8:33 a.m. Chairman Dwyer left the meeting at 8:35 a.m. to attend county business. Vice Chair Manke presided over the meeting at 8:35 a.m.

Correspondence

Vice Chair Manke reviewed and passed out the list of correspondence. He said Supervisors should let Jicha know if they want copies of the listed items.

Approve Minutes of March 24, 2003 and March 31, 2003

MOTION: Stamsta moved, Haukohl second, to approve the minutes of March 24, 2003 with one correction.

Motion carried: 6-0.

MOTION: Haukohl moved, Herro second, to approve the minutes of March 31, 2002. **Motion carried: 6-0.**

Standing Committee Reports

Judiciary - Stamsta said the committee reviewed jail statistics and had a presentation on the Metro Drug Enforcement Unit. Giese presented the Huber Facility report on the Department of Corrections inspection. Maleug is applying for a homeland security grant with monies to be used for facilities only.

Update on the Criminal Justice Collaborating Council

Evenson, Foster, Thelke and Cyrulus were in attendance to present the update. Foster said the council is in the process of developing the internal structure. They have formulated committees and the chairs are in place. They were able to accommodate everyone who wanted to be part of the council. They are now establishing subcommittees and special committees.

Foster said Michelle Cyrulik was hired to fill the coordinator position. She has been on board for a month. Currently Cyrulus is planning a daylong retreat for the council on May 12 which should involve approximately 30 people. The retreat will determine the direction of the council, goals and the second phase of the budget. The second phase involves screening. Operating costs are minimal and the balance of the budget is for screeners.

Foster said one of the programs the council has looked at will help identify who is a good bail risk. This will be the job of the screeners. Bob Gibson will help set up the program. The council is contemplating reassigning roles with Wisconsin Corrections concentrated on supervision of the CJCC employed screeners. The FTAs (people who fail to appear in court) make up a significant percentage of those in the Waukesha County jail. Judges and court commissioners determine who is a good risk to return after court. The screeners would help them make this determination. The screeners also help criminals get back to court by offering bus passes and miscellaneous items to ensure their return. The screeners would also provide background information to

judges on criminals to sentence appropriately. The screeners would also have other responsibilities. They will need to follow the state statutes regarding when bail is offered. The screeners will investigate residency, employment history, mental health problems, AODA issues, prior record etc. A system will be used to assign these factors points to help judges decide if the person is a good risk.

Kolb asked have you ever figured out the cost of getting criminals back after they skip bail? Foster said the program will look at ways to make sure the person comes back to court. The system works best when people come to court when they are supposed to.

Paulson asked if the judges are going to buy into this? Foster said absolutely. There are several judges on the council. She can't imagine what judge wouldn't want more data when sentencing because the information provided will be reliable. Developing an assessment tool will be a matter of research and learning.

Stamsta asked when will we have a time schedule for these measures to be in place? Foster said that is part of strategic planning and will be influenced by funding. Foster said alternatives to incarceration have been a subject of discussion. There are items that they are looking at immediately that don't cost a lot of money such as checklists.

Evenson said in regards to when the council and program will be up and running, you have to remember that the key members of the council were not part of the task force. There are people deeply involved now that are just getting up to speed. The council had to form working committees before it could function. Then they had to hire someone to administratively handle all the details of the committees. Bob Gibson will help the council develop a strategic plan. The pretrial group under Mike Bundy's leadership has continued to move forward deciding what they want from the screeners. The idea is to get people out of jail as quickly as possible and to keep them out of jail. WCS has been monitoring this. The pretrial committee has been working on ways to integrate new screening ideas with the current screening and supervision provided by WCS.

Evenson said the data and information committee did an analysis and determined that data was power. In order to get the information needed, you need to really use the system well. It has been difficult to get data out of the jail's computer system. They have the data from the District Attorney Office and Sheriff's Department in a data warehouse and staff is learning how to query it for results. The staff manually tracked data to find out what portion of arrests were from certain crimes. They found that a high percentage people jailed in the county jail were there because of operating after revocation (OARs) and worthless check writing. After discovering this, they wondered if there was a better method to sentence criminals who commit these types of crimes. It takes the data to tell you that. The staff is working to prepare queries and reports to provide information needed to determine sentencing. They are making good progress on the data side.

Herro said it comes down to saving money by having less people in jail for OARs, writing worthless checks and mental issues. When these types of people are handled appropriately, there will be fewer days in jail and a money savings. It is important to have quality data compilation and screeners.

Stamsta asked if there is a model out there that we could follow to help us set up this unit? Foster said they saw a working model in Cincinnati. It took 14 years to get the program going. Evenson said the county has to take this plan and make it fit for Waukesha County.

Foster said a judge's power is to guess what the future behavior of a person will be. If we coddle people and they still don't follow this program, they can be taken out of the program.

Thelke said that they are tagging the costs of this program and eventually everything will be in one budget. It is difficult initially to put everything into one budget.

MOTION: Haukohl moved, Stamsta second, to support the decision to place the position of concentrated supervision in the WCS budget and the screener in the criminal justice collaborating council budget.

Thelke said that the CJCC could write a letter of consensus to support placing supervision in the WCS budget and screeners in the criminal justice collaborating council budget. The committee agreed that it would be good to see the recommendation in writing before making a motion; consequently, Haukohl and Stamsta withdrew their motion.

The committee took a five-minute break.

Discuss UW-Extension Grant Applications for the Nutrition Coalition Gleaning Grant

Jante said that her department applies to two or three funding sources for each program to ensure that adequate monies are received. This grant has come to the committee before but this time the application was sent to Community Memorial Hospital. The grant would fund the collection of extra produce at farmers market from farmers and gardeners and distribution to food pantries in Waukesha County. Through this grant, UW-Extension also provides education at the food pantries on how to use the in-season produce.

Stamsta said the committee has seen this grant before and agreed on it. It is the same grant but a different funding source.

Discuss and Consider the Following Appointments:

157-A-063: Appointment of Dale Shaver to the Metro Recycling & Disposal Facility Committee

MOTION: Herro moved, Paulson second, to approve 157-A-063: Appointment of Dale Shaver to the Metro Recycling & Disposal Facility Committee. **Motion carried: 6-0.**

157-A-064: Appointment of Susan Konkel Setum to the Big Bend Public Library Board of Trustees

MOTION: Haukohl moved, Stamsta second, to approve 157-A-064: Appointment of Susan Konkel Setum to the Big Bend Public Library Board of Trustees. **Motion carried: 6-0.**

Discuss and Consider Ordinance 157-O-148: Amend, Repeal, Recreate and Create Certain Provisions of Chapter 4 of the Waukesha County Code of Ordinances

MOTION: Haukohl moved, Stamsta second, to approve Ordinance 157-O-148: Amend, Repeal, Recreate and Create Certain Provisions of Chapter 4 of the Waukesha County Code of Ordinances.

Esler said that all items in this ordinance were discussed in past executive committee meetings. This ordinance features changes to the following section of chapter four of the Waukesha County Code of Ordinances: 4-28(e), 4-50(a)(3), 4-50(b), 4-61, 4-76, 4-77(a), 4-78, 4-81, 4-83, 4-84, 4-91(b), 4-91(a), 4-93, 4-105(f)(2), 4-200(b), 4-200(f) and 4-216(c). There has been no additional input by supervisors for changes to chapter four.

ON THE MOTION: Motion carried: 6-0.

Discuss Attendance and Activities at the National Association of Counties 68th Annual Conference and Exposition

Esler reviewed the conference schedule and said there has been a change to the regular schedule. This year the opening general session is on Saturday. Esler said Supervisors registering for the conference need to have

registrations and checks into the county board office before May 2. Supervisors registering after the May 2 deadline will be responsible for fees in excess of the early bird registration price of \$390. Supervisors need to pay for the conference up front and then submit an expense sheet for reimbursement.

Supervisors Herro, Paulson, Manke and Haukohl indicated that they would be interested in attending the conference.

Standing Committee Reports

Finance – Haukohl said during public comment at the Finance Committee meeting, Supervisor Thelen voiced concern over the sale of properties for tax purposes. This item will be placed on the May 7 Finance Committee agenda for review. The committee also discussed ordinances, the committee's role in liability claims and the determination of confidence levels for financials.

Personnel - Paulson said the committee will cover the Teamsters and Sheriff's Deputies contract settlement ordinances and a resolution on self-funding for insurance.

Land Use – Kolb said the committee reviewed the Parkland Acquisition Fund for the new supervisors and the regular ordinances.

Health and Human Services – Herro said Don Mauer was at the last committee meeting to talk about W2 and the income maintenance program. W2 caseloads are up. Pat Voss was at the committee to talk about his program. He did a good job of showing the committee juvenile justice alternative programs and benefits of his program. He explained how intensive supervision works.

Public Works – Manke said the committee discussed parking in the Village of Chenequa and on Racine Avenue in Muskego. The committee asked that an ordinance be written that would not allow cars to be parked within 100 feet of a mailbox on Racine Avenue. Jail drawings are 80% complete and bids are due June 26. Esler said the jail bid date was changed due to some needed changes in the parking lots. During construction, the parking lot will be used for staging.

Motion to Adjourn

MOTION: Herro moved, Kolb second, to adjourn the meeting. **Motion carried: 6-0.** Meeting adjourned at 11:27 a.m.

Respectfully submitted,

Duane E. Paulson
Secretary